

**Friends of Farallone
 PTO**
PO Box 370436
**Montara, Ca 94037-
 0436**

Tax ID: 94-3207340

**EXECUTIVE
 BOARD
 2021-2022**

Kelly Hoffman-Davis
Past President

Angela Ekberg
Vice President

Kristi Gillis
Financial Recorder

Danielle McGee
Secretary

Virma Dorio
Communications

**Sara Neale
 McGregor**
Treasurer

Kaia Lindberg
Teacher

Amy McVicker
Principal

www.fofpto.org

Attendees	<p>Board Members Present:</p> <ul style="list-style-type: none"> • Angela Ekberg • Kelly Hoffman-Davis • Kristi Gillis • Virma Dorio • Sara Neale McGregor • Danielle McGee • Amy McVicker <p>Additional Attendees: Carmen Daniel Kaia Lindberg Allison Bunch Jeff Chanley Christina Gortner Teresa Marcu</p>
Call to Order	Angela – call to order 6:35 PM
Approval of Meeting Minutes	<ul style="list-style-type: none"> • February minutes approval: Kristi motions to approve, Sara seconds; board approves
<p>President's Report</p> <p style="text-align: right;"><i>Angela</i></p>	<ul style="list-style-type: none"> • March Reading Madness <ul style="list-style-type: none"> - Kicked off today; this was the last formal event we had in 2020; so happy to bring back - Amy and Rachel did a great job, lots of readers, previous teachers came - Book Swap: Friday 25th - kids bring in books to swap in the morning, get donations from Ink Spell <ul style="list-style-type: none"> - Teachers come in with the kids during their shifts and get a book - Contest: kids who turn in 5 reading logs, whiskers pizza party, outside - HMB Review: going to send a paper home with every kid, with flyer for a subscription, PTO gets % - Spirit Day: Friday 18th - Dress like your favorite book character - Book tower – will be outside the bookfair every day, grows and is 8 feet when all put together - We have prizes left over from Move-a-thon, can get creative to hand out prizes (character day?); also have bookmarks in PTO closet

	<ul style="list-style-type: none"> • Lunar New Year Celebration – March 11th <ul style="list-style-type: none"> - Coming at 11:15, will be loud drums, but outdoors; all grades participating • Coastside Gives – May 5th <ul style="list-style-type: none"> - This coming Monday, can start donating, or wait for power hour on day of (would be better); will get in full swing in April - Kaia would like an email template to be able to send out, as that was helpful in the past • Ms. Kitty Music Room dedication – April <ul style="list-style-type: none"> - Amy emailed the teachers and they are okay with what PTO and the family would like (during school or after school); Angela will reach out to the family to see what date is good • Open board position: Auditor <ul style="list-style-type: none"> - Position is still open, if anyone knows anyone or is interested - Reviews financials quarterly • Teacher Appreciation Week • In-Person PTO meetings: PTO would like to move to in-person meetings starting April <ul style="list-style-type: none"> - Amy will double check, but probably
<p>Committee Reports</p>	<ul style="list-style-type: none"> • Move-A-Thon – <i>Sara</i> <ul style="list-style-type: none"> - Raised \$21,320, surpassed goal of \$15,000 - Participation rate was great! 71% moved and/or raised money • Outdoor Movie Night & Auction: March 19th – <i>Angela</i> <ul style="list-style-type: none"> - We have sold 93 tickets so far, have 5 sponsorships; PTO alliance will share with their communities, Sara shared on Nextdoor, Beachbreak Entertainment will share as well - Auction items are rolling in - We need to set aside tickets for teachers and staff - PTO is looking into purchasing 2 refurbished iPads and Squares for events; \$300 each with discount, square readers \$70; usually we have to use our own

		<p>personal items for events, would be good to have dedicated for PTO</p> <ul style="list-style-type: none"> • Book Fair: March 7th-11th – <i>Virma</i> <ul style="list-style-type: none"> - Books will be delivered 3/3, setting up with volunteers on 3/3; preview day Friday 3/4 - We are in need for volunteers, or will have to close for shifts not covered - Kelly emailed the teachers know how much they have to spend, and can shop online, ahead of time - Kelly will pull some books for the book vending machine - Fall book fair didn't have as many items, promo items and signage, but we will get all the things this time - Food on family night? We could or could not, up to those there that night; can ask for donations <ul style="list-style-type: none"> - Not to sell, but items like cookies for example • Ocean's Guardian - <i>Priscilla/Amy/Kaia</i> <ul style="list-style-type: none"> - Kaia has been meeting with this 4th grade group ("Green Team") at lunch once a week - looking for donations for hot lunches utensils to get away from plastics - Thinking about trays at lunch time (kids get a paper tray everyday, a waste) - Thinking about how to reduce snack plastics - Kelly's idea for a contest: class that produces least amount of waste, kids could get involved - Kaia is working with the kids to make items to sell at movie night to raise money • Ocean's Week – <i>Priscilla</i> (not present)
	<p>Financials</p> <p style="text-align: right;"><i>Sara</i></p>	<ul style="list-style-type: none"> • Fundraising \$85,447; goal for year just under \$103, so we are \$17.5K to goal <ul style="list-style-type: none"> - 2 fundraisers left, Auction & Coastside Gives - Expenses \$33,300, upcoming district bill ~\$20K - We pay 2.5x what Hatch pays for insurance; Sara going to look into it and will circle back; renewal date for insurance is 4/6

	<ul style="list-style-type: none"> • Would be great to exceed our budget/goal, as we were in the red at the beginning of the year; expenses will go up next year • Need to keep foot on the gas pedal
<p>Principal's Report</p> <p><i>Amy</i></p>	<ul style="list-style-type: none"> • Read Across America – was so nice to see everyone read today together; thanks to Kaia for being Whiskers! Good to encourage kids to read; excited for another book fair <ul style="list-style-type: none"> - Raul is excited and wants to help more/do more for the school; need to think through what he can do, such a great leader • Kindergarten Tours <ul style="list-style-type: none"> - Have had 2 successful tours; 3rd and final March 15th at 3:15; at first our incoming Kinder registration was low, but more have come in since tours; 13 total so far, often get more further into the year • 2022 – 2023 scheduling options – Amy asked for parent's input <ul style="list-style-type: none"> - When we re-opened last spring, redesigned for hybrid, and in fall, had to change the bell schedule - Have been working with trying to streamline bell schedule with the other elementary schools for next year - Would like parent input to ensure it works well for students, families, teachers, etc. - Amy: What input do we have to share: <ul style="list-style-type: none"> - Kelly: Cunha and FV have same exact start times/schedules; consider other school times - Staggered drop off times; hoping we can have common start time - Different start time on Tuesdays for older grades has been tough - Danielle/Kelly/Kristi: Weekly Minimum Days are tough on families; we understand and appreciate the need for teacher prep time; if weekly minimum days are kept, would be nice to move them to Fridays - Traffic should be considered too, so start time for all are not at the same time

	<ul style="list-style-type: none"> - Hoping to have teachers vote next month, have tentative schedule in mind, but want to ensure family wants are considered and part of that • Mask Wearing Updates – Effective March 14th <ul style="list-style-type: none"> - District sent out an email today to families today - Masks strongly recommended indoors, but will be optional
<p>Items Needing Action</p>	<ul style="list-style-type: none"> ✓ Approval of Meeting Minutes – February • Approval of Google Business Account (more research to be done; will move item to a later meeting)
<p>Discussion Items</p>	<ul style="list-style-type: none"> • Outdoor classroom - <i>Kristi</i> <ul style="list-style-type: none"> - If you would like to join this committee, let Kristi know - Committee met before break, how to make the space useful and great, with variety of activities - First immediate task: SM county – 4 Rs grant (reduce, recycle, reuse & rot); Kristi will pursue this; county is also offering consultation on grant too - Kaia: Green Team (4th graders) excited to help with this; students have drawn plans - Sprouts Grocery chain also opens grants in April, so keeping eye on this - We may be able to create screen print t-shirts for the Green Team - Kaia has also been putting together curriculum for the teachers to utilize the outdoor classroom between spring and summer - Sara: should loop in Julie at HEAL to help support; Kaia has been in touch with her - Kaia: has idea when we look at contracts for next year; we will need hours for green house; swap 3 weeks off between Thanksgiving and Christmas for 3 weeks in summer to care for the greenhouse; will discuss when we look at contracts for next school year • Earth Day: <ul style="list-style-type: none"> - Green Team – would like a plastic free day; maybe an assembly and kids can plant one to take home, one to leave

		<ul style="list-style-type: none"> - Kelly: Farmer John would love to help the students learn and would donate a giant pumpkin seed - Kaia: can do it in science so all kids in volunteer, or we could find a teacher • PTO/Teacher Cornhole Tournament: we can plan to do this the week of teacher appreciation; all staff is invited (can bring kids) & PTO board members; maybe move to Bowling, will discuss as we get closer • Talent Show <ul style="list-style-type: none"> - John Lester – willing to teach someone what to do; if someone is willing to take this on, need to start asap if so - If no one is willing to take this on, we will do video submissions that can be put together and teachers can show in the class - Virma suggested reaching out to Karina, who assisted John in the past and was going to previously take this on • 5th Grade Promotion: typically 4th grade families that lead, Kelly can reach out to 4th grade families for someone to lead <ul style="list-style-type: none"> - Wednesday, June 1st ? – TBD • Google Business Account <ul style="list-style-type: none"> - Sara: has a non-profit piece, 4 tiers; 1st is free, 2nd \$3/month per user - We will need to confirm with Google our email will connect with the domain – to connect the 2 accounts; need to spend time with Google to troubleshoot - We need one that ends in FOFPTO.org (our domain, which we own);
	Open Comment	
	Important Dates	<p>Goal Setting Week – Minimum Days: March 7th – 11th</p> <p>Spring Recess – No School: April 11th – 15th</p> <p>Memorial Day – No School: Monday, May 30th</p> <p>Last Day of School: Thursday, June 2nd</p>