

**Friends of Farallone PTO**  
**PO Box 370436**  
**Montara, Ca 94037-0436**

Tax ID: 94-3207340

**EXECUTIVE BOARD**  
**2025-2026**

**Jen Gainza**  
*President*

**Joanna Scharff-Durand**  
*Vice President*

**Alex Collins**  
*Financial Recorder*

**Kristeen Nunziati-Ament**  
*Communications*

**Priscilla Ebersole**  
*Co-Treasurer*

**Josh Brown**  
*Co-Treasurer*

**Whitney Dewar**  
*Secretary*

**Amy McVicker**  
*Principal*

[www.fofpto.org](http://www.fofpto.org)

Attendees: Whitney Dewar, Amy McVicker, Jen Gainza, Angela Ekberg, Kyle Ekberg, Priscilla Ebersole, Josh Brown, Kristeen Ament, Alex Collins,

- Call to Order at 6:35 by Jen
- Adoption of Roberts Rules of Order (*10 minutes*) *Josh volunteers to take a parliamentary role*
- Motion to approve by Josh, seconded by Whitney
- Approval of Meeting Minutes – October
- Motion to approve by Josh, seconded by priscilla  
Votes yes, nehs 0
- Executive Board Reports
  - President's Report: *Jen (10 minutes)*
    - New merch platform - Bonfire- online store, gives us lots of color options as well as options for us without holding all needed inventory. Ships directly to the customer. We will still hold inventory for people to look at and find sizing.
    - Wizards fundraiser - Jan. 11- event at the boys and girls club, we receive a portion of the ticket sales. The game will be at 4pm. Each school site gets an assembly with the players.
  - Financials: *Priscilla + Josh (10 minutes)*

**Budget Summary:**

- Overall: \$387,534
  - Special Project Savings: \$238,424

**Voluntary Tuition:**

- Current Promised Amount: \$54,899.50
  - This amount accounts for payments amortized over the next 12 months as well as corporate matches not yet paid.
  - Total in bank: \$34,150.51 (~\$20K Pending)

**Fall Festival:**

- Total planned in budget: \$17,500
  - \$7,500 in day of profit
  - \$10,000 in sponsorships
- Actual:
  - **Total Event Profit: \$15,117.04**
  - Total Sponsors: \$14,950
  - Total Day Of: \$13,215.96
  - Total Overhead Cost: \$12,988 (Excluding Petting Zoo)

- Principal's Report: *Amy (15 minutes)*
  - *Making headway on securing a PE teacher for tk-3 grades, interviews are happening. Looking at current staff to fill the role and two interns. Jen has asked about costs that we would be contributing to this.*
  - *science enrichment classes being held currently, herbology lessons. Teachers feedback is that its not quite up to the standards. The science*

teacher has offered to stay through Dec. The position is open on Ed Join for new applicants. One thought for filling this program would be to introduce a "wheel" like program where we can fill in with different subjects throughout the year.

- Cabrillo district is taking on the cost of the teachers supply closet which could open up funds for the possibility of the pto take on funding new and more enrichment classes- expand to allow any students (estimated cost of \$3000)

- Committee Reports (30 minutes)

- Holiday Bazaar Overview + Planning Update: Jen (5 minutes)
  - Decision needed: Purchase 5 folding tables \$45 x 5
  - Alex motions, Joshed seconds Voted in— Nehs-

- Night of Lights Fundraiser: Whitney (10 minutes)

I am recommending that we do a fundraiser for Night of Lights based on the enthusiastic reception the cotton candy machine received at Fall Fest.

Here's the cost breakdown and what I'm thinking.

Light up cotton candy sticks about \$1 per stick (100 for \$109) I'd like to order 200 for this event

Candy floss at about .13 of a dollar per cone (50lb of floss for \$80, with each pound yielding an average of 120 cones)

- for regular inventory and backup use of light ups sell out-Paper cones at about .025 of a dollar per cone (\$103 for 4000 cones)

So total cost of \$321 for light up cones and regular paper cones, \$80 for floss for a total of \$401 plus potential shipping fees (\$50+/-)

I'd like to sell the light up cotton candy for \$10 each so if we hopefully sold all 200 we can generate \$2000.

I have secured two volunteers to man the station.

I have an email out to the last person I know of that was in charge of dealing vendors for this event to see what sort of fee there is, but last I heard it was about \$40.

- Decision needed: Approve event set up costs
- Priscilla motions Josh seconds Voted in Nehs 0

- Scholastic Discovery Fair: Angela (5 minutes) Tuesday, May 26th- Scholastic is Beta testing their new Discovery Fair (science focused bookfair)

- Motion to approve Whitney, Alex seconds

- Voted in yes Nehs 0

- Coastside Hope Pantry Drive: Angela (5 minutes)

Will begin Monday, November 10th

Please stick to the ask list and nothing else

- Move-a-thon Planning Update: Jen (5 minutes)

Austin has started reaching out to potential sponsors, and is creating a flyer to go home, more information coming out after the holiday bazaar.

- New Business (10 minutes)

- Pushing "fall fest" date to spring: Motion to move fall fest to spring 2027, by priscilla, josh seconds. Whitney will lead with ANGELA AND ALEX

- Enrichment additive, we affirm our support of this and would like to wait for firm numbers.

- Josh would like to start a pumpkin festival committee, start doing outreach and projections. Motion to form a committee by Josh, Whitney seconds.

- Wellness Committee- Discussion about bringing healthier foods into our schools. Working on small steps, better options for breakfast and lunches, possibly boxed lunches for field trips.

- Adjourn

### Important Upcoming Dates:

- No School - Nov. 11
- Continent Day - Nov. 18
- Next PTO Meeting - Dec. 4
- Thanksgiving Break - No School - Nov. 24-28
- Holiday Bazaar - Dec. 6